

Student Conduct Expectations

1. All students accepted to UBCS are expected to follow all school policies which are found in the Student Handbook.
2. Recognizing there will be a transition time due to language and customs' differences, our staff and faculty are understanding and use discretion in the handling of situations that arise. Our faculty and staff are happy to come along side students to correct what is needed and explain what is unclear.
3. While in school, students are expected to speak English; students may talk in their native language with friends at lunch or during free times, but we encourage all students to speak English as much as they can to aid in their use and understanding of the English language.
4. All students are expected to establish and maintain a respectful and cooperative spirit with teachers and students. They are expected to obey all school rules while maintaining a positive attitude at all times. International students are expected to respond to cultural differences by adapting acceptably to the culture of UBCS.
5. General academic guidelines:
 - a. All students are expected to maintain their grades at an appropriate average (C average or better).
 - b. UBCS understands for some students there will be a transition time and students may not produce passing grades at first. Teachers will accommodate needs, especially during this transition time. If, after an appropriate amount of time, a student is still failing a class, the agency will be contacted to recommend tutoring.
 - c. Upon arrival to UBCS, based on their understanding and ability to use the English language, students may be placed on academic probation. During this time, assignments and inclusion of grades on grade reports or tests will be limited. The probationary period will not exceed the length of one quarter of the school year.
6. Handbook highlights:
 - a. The use of profanity, either in English or in a native tongue is prohibited.
 - b. Students who become involved with alcoholic beverages, illegal drugs, tobacco use, immoral behavior, or pornographic material will be expelled. This applies to conduct both at and away from school.
 - c. Attendance: all students accepted to UBCS are expected to maintain acceptable attendance. Excessive tardiness and unexcused absences will be addressed according to the attendance policy of UBCS. Absences due to illness or unavoidable travel arrangements will be managed on a case-to-case basis with each student.
 - d. Cell Phones and other electronic devices:
 - i. All students are permitted to have a personal translator device that is not internet/wifi accessible.
 - ii. Cell phone use is not permitted during instructional times throughout the school day, unless given permission by their teacher for an approved reason.

- e. Dress Code: all students are expected to follow the UBCS dress code. We understand the cultural transition involved and flexibility may be granted based on administrative approval. A complete explanation of the dress code is found in the UBCS handbook, but the following are some general guidelines.
- i. Girls:
 1. Modest tops that cover shoulder tops, cleavage, and stomach; no t-shirts.
 2. Modest, loose-fitting pants – no leggings, or athletic-style pants (sweats or compression pants); pants should be in good repair – no rips, stains, or frays;
 3. Modest skirts – must come to at least the top of the knee when sitting.
 - ii. Guys:
 1. Collared shirts; sweaters can be worn with a t-shirt underneath; sweatshirts can be worn with a collared shirt underneath;
 2. Modest, loose-fitting pants – no leggings, or athletic-style pants (sweats or compression pants); pants should be in good repair – no rips, stains, or frays;
 3. Boys must be clean shaven each day;
 4. Clean hair; length should not extend past top of ear, top of shirt collar or past the top of eyebrows;
 5. No jewelry allowed (Exceptions: watches and class rings or family emblem rings or medical bracelets/bands).
 6. Body piercings and tattoos are not allowed.